



HESSEQUA MUNICIPALITY EVENT APPLICATION FORM

In terms of the Safety at Sports and Recreational Events Act, 2010 (Act No. 2 of 2010), the Disaster Management Act (Act 57 of 2002), and the Hessequa Municipality Events By-law.

SECTION A: EVENT DETAILS (To be completed by the Event Organizer)

1. Name of Event:
2. Type of Event: ☐ Cultural ☐ Religious ☐ Sports ☐ Entertainment ☐ Protest ☐ Other: ☐ (Please specify)
3. Organizer/Convener Name & Surname:
4. Deputy Organizer/Convener Name & Surname:
5. Organization/Company (if applicable):
6. ID/Registration Number:
7. Email:
8. Cellphone:
9. Event Venue:
10. Event Date(s):
11. Event Time: From _____ To _____
12. Expected Attendance:
13. Is this a mass gathering (more than 1,000 people)? ☐ Yes ☐ No
14. Event Description (attach detailed program):

Signature of Applicant:

SECTION B: ATTACHMENTS REQUIRED**Please attach the following documents:**☐ Site Layout Plan (including stages, emergency exits, toilets, vendor stands, etc.)☐ Permission Letter from Venue Owner (if not municipal)☐ Waste Management Plan☐ Emergency Medical Plan (mandatory if mass gathering)☐ SAPS Risk Categorization (if mass gathering or required)☐ Noise Control Plan (If applicable)☐ Crowd Management Plan (If applicable)☐ Road Closure & Traffic Control Plan (if applicable)**Municipal Events Coordinator:**

Name: _____

Signature: _____

Date: ____ / ____ / ____

Approved: Yes ☐ No ☐

Comment: _____
